

## **ACP Entertainment Maintenance Technician**

**A Little Bit About Us:** ACP Entertainment was founded in 2008 and started out with renting inflatables, games and concessions to churches, schools and residential events. ACP Entertainment has now grown to be the largest amusement rental company in Michigan and services between 600-700 events annually.

**Our Mission:** ACP Entertainment creates memorable experiences through safe and innovative attractions while simultaneously delivering superior communicative and hospitable customer service.

**Where and How You'd Work:** ACP Entertainment is based in Byron Center, MI. We prioritize our cohesive company culture, believing that the best results come from teamwork. That's why all team members collaborate on-site, sharing the same space. However, we also understand the importance of work-life balance, so we provide flexible schedules to accommodate appointments, family commitments, and other personal needs.

**What You'd Do in This Role:** You would be responsible for maintaining vehicles, trailers, carnival rides and any and all equipment requiring mechanical or non-mechanical maintenance along with working events, maintaining warehouse, building and creating support equipment, renovating rides and attractions and staffing events by performing the following duties.

### **You Would be Successful in This Position if:**

- You have 2+ years of hands-on experience in mechanical repairs, fabrication, or maintenance work.
- You have a strong working knowledge of repairing trucks, trailers, and support equipment.
- You are skilled in using tools such as welders, grinders, and other metalworking equipment with precision and safety.
- You have experience building and repairing structures or equipment made from wood and metal.
- You can diagnose, repair, and rebuild rides, attractions, and other mechanical systems.

- You are adaptable, innovative, and creative in solving challenges on the spot.
- You possess a mechanically inclined mindset, capable of working independently and thinking critically to troubleshoot issues.
- You are passionate about ensuring safety, reliability, and quality in all maintenance tasks.
- You thrive in a fast-paced environment and are eager to grow your skills and expertise.

## **Key Result Areas:**

### **1. Equipment Maintenance and Repairs**

- Perform routine maintenance and timely repairs on rides, attractions, games, trucks, trailers, and other support equipment to ensure operational safety and efficiency.
- Diagnose mechanical, electrical, and structural issues accurately, minimizing downtime.
- Maintain an organized log of all repairs, inspections, and maintenance schedules.

### **2. Technical Expertise**

- Apply basic mechanic skills, including electrical troubleshooting, welding, metalwork, woodworking, and automotive repair, to resolve diverse technical issues.
- Conduct preventative maintenance to extend the lifespan of equipment and reduce repair costs.
- Utilize diagnostic tools and techniques to identify potential problems before they escalate.

### **3. Safety and Compliance**

- Ensure all repairs and maintenance meet safety standards and comply with regulatory requirements.
- Conduct regular inspections to identify and mitigate risks related to mechanical or structural integrity.
- Provide recommendations to management on necessary upgrades or replacements for aging equipment.

- Ensure on-road equipment complies with all DOT standards as well as ensuring vehicle licensing is up to date.

#### **4. Operational Efficiency**

- Respond promptly to maintenance requests, minimizing disruption to operations.
- Keep tools, equipment, and the workshop clean, organized, and well-maintained.
- Source and maintain an inventory of parts and materials required for repairs.

#### **5. Collaboration and Communication**

- Work closely with management, operators, and other team members to ensure clear communication about equipment status and repair timelines.
- Provide training or guidance to team members on basic equipment handling or minor repairs.
- Assist in creating and implementing maintenance plans to streamline operations.

#### **6. Event Support**

- Safely drive trucks and trailers to event sites, adhering to all traffic laws and safety protocols.
- Set up and test rides, attractions, and support equipment on-site, ensuring everything is operational and safe for use.
- Operate and monitor equipment during events, troubleshooting and repairing any issues promptly to avoid downtime.
- Assist in the teardown and proper packing of equipment post-event, ensuring all items are accounted for and stored securely for transport.
- Provide on-site support to event staff and customers, demonstrating professionalism and problem-solving skills under pressure.

#### **7. Problem Solving and Innovation**

- Demonstrate a proactive, mechanically inclined mindset to troubleshoot and address complex technical issues.
- Suggest improvements in maintenance processes or modifications to enhance equipment performance and reliability.

- Adapt to challenges by utilizing creative solutions to restore equipment functionality efficiently.

### **Metrics for Evaluation:**

- Downtime of equipment due to repairs or maintenance.
- Timeliness and accuracy of repairs and preventative maintenance.
- Maintain proper records of repaired equipment.
- Feedback from management and operators on equipment performance.

**Other Stuff You Should Know:** At ACP Entertainment, we work cohesively as one team and strive to have a family-type atmosphere. We're also a small business, not some big corporate type company that has ivory tower bosses. We work through tasks and situations together-as a team. We don't call our employees Team Members just as a fancy word term to sound different-it's our culture! We work together to create memorable experiences for our customers and their guests. It's hard work, but also very rewarding.

**The Other Stuff:** Because our legal advisors say we should have it in our job descriptions.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Perform minor repairs, upgrades and maintenance on company-owned trucks, vehicles and trailers.\*
2. Fixes and maintains inflatables, rides, games, concessions, vehicles, trailers, and other miscellaneous items when needed and if capable whether on site or at the shop.\*
3. Create and build support equipment (i.g. ride improvements, ride re-builds, equipment cases, transportation improvements, specialty pieces of equipment, etc.)\*
4. Available to work every week and most weekends in each month of the operating season of May through October.\*

\*Essential Function

5. Works at various hours and days of the week and weekend.\*
6. Maintains warehouse in a clean and organized manner.\*
7. Prepares for events and jobs as needed.\*
8. Acts as event supervisor and manager when needed.\*
9. Completes building and construction for projects as needed.\*
10. Research, stay up to date with and ensure company compliance for OSHA/MIOSHA standards.\*
11. Sets up, operates, cleans, and tears down inflatables, rides, games, and other amusement attractions and services offered by ACP Entertainment at events.\*
12. Loads and unloads trucks and trailers and ensures all items unloaded are put back where they belong as needed.\*
13. Cleans inflatables, rides, games, concessions, vehicles, and trailers whenever noted or needed.\*
14. Drives trucks and trailers to events and job sites.\*
15. Performs other duties as assigned.

**Language Ability:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

**Math Ability:**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

**Reasoning Ability:**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**Computer Skills:**

To perform this job successfully, an individual should have basic knowledge of word processing software, spreadsheet software and be willing to learn other software's and applications that the company uses on a day to day basis.

**Education/Experience:**

High school diploma or general education degree (GED); or less than one year related experience or training; or equivalent combination of education and experience. Must have knowledge in the mechanical field and to do jobs equivalent to basic mechanic work (i.g. changing brakes, replacing bearings, oil changes, fluid changes, etc.)

**Certificates and Licenses:**

Valid chauffeur's driver's license is required (can be obtained after accepting position). CDL A drivers license is preferred but not required.

**Equipment:**

- Welder
- Plasma cutter
- Sand Blaster
- Forklift trucks
- Table saw
- Drills and other power tools
- Hand tools

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, use hands, reach with hands and arms, and talk or hear. The employee is frequently required to stand. The employee is occasionally required to sit, climb or balance, stoop, kneel, crouch or crawl, and taste or smell. The employee must frequently lift and/or move up to 100 pounds or more.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outdoor weather conditions, risk of electrical shock, and vibration. The employee is occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, extreme cold (non-weather), extreme heat (non-weather), and work with explosives.

The noise level in the work environment is usually loud.