

ACP Entertainment Driver Team Member

A Little Bit About Us: ACP Entertainment was founded in 2008 and started out with renting inflatables, games and concessions to churches, schools and residential events. ACP Entertainment has now grown to be the largest amusement rental company in Michigan and services between 600-700 events annually.

Our Mission: ACP Entertainment creates memorable experiences through safe and innovative attractions while providing first class customer care.

Where and How You'd Work: ACP Entertainment is based in Byron Center, MI. We prioritize our cohesive company culture, believing that the best results come from teamwork. That's why all team members collaborate on-site, sharing the same space. However, we also understand the importance of work-life balance, so we provide flexible schedules to accommodate appointments, family commitments, and other personal needs.

What You'd Do in This Role: You would be responsible for driving trucks and trailers/rides, loading and unloading trucks and trailers, setting up and tearing down at event sites, cleaning on and off job sites and operating equipment. Equipment operations include games, amusement rides and other amusement attractions. Training will be provided for all equipment setup and operational procedures.

You Would be Successful in This Position if:

- You can work great with fellow team members and can also interact well with kids and families
- You have some working knowledge of operating trucks, trailers, and support equipment.
- You are adaptable, innovative, and creative in solving challenges on the spot.
- You possess a mechanically inclined mindset, capable of working independently and thinking critically to troubleshoot issues.
- You are passionate about ensuring safety, reliability, and quality in all tasks
- You thrive in a fast-paced environment and are eager to grow your skills and expertise.
- You're willing to learn new things and work hard to perfect new skills
- You are passionate about safety, having fun and being a team player

Key Result Areas for Driver Team Member

1. **Event Setup and Tear Down:**

- Efficiently set up and tear down inflatables, amusement rides, games, and other amusement attractions at event sites according to company safety and operational procedures.
- Ensure all equipment is securely and properly installed before events and safely deconstructed after events.
- Lead and oversee setup and teardown in designated events, ensuring team members follow proper procedures.

2. **Driving, Transportation, and Logistics:**

- Safely transport equipment, trailers, and supplies to and from event locations while adhering to all traffic laws and safety regulations.
- Obtain and maintain a **chauffeur's license** and **DOT medical certification** as required for driving company vehicles (we will help you obtain these if needed).
- Ensure proper loading and securing of equipment in trucks and trailers to prevent damage during transit.

3. **Equipment Operation and Troubleshooting:**

- Operate various amusement attractions, including games, rides, and inflatables, ensuring participant safety.
- Troubleshoot minor technical issues with equipment and report significant mechanical failures to supervisors.
- Use forklifts when needed for moving and organizing heavy equipment.

4. **Loading and Unloading of Equipment:**

- Accurately load and unload trucks and trailers, ensuring all equipment is handled with care and placed in the correct locations.
- Verify that all required equipment and supplies are accounted for before departure and upon return.
- Maintain a well-organized and clean work environment by ensuring that unloaded items are returned to their designated spots.

5. **Safety and Compliance:**

- Follow all safety protocols while operating vehicles, equipment, and performing duties to minimize risk and ensure a safe working environment for staff and event attendees.
- Maintain awareness of safety regulations and standards for equipment operation, driving, and site setup.
- Ensure compliance with DOT regulations when operating company vehicles.

6. Cleaning, Maintenance, and Mechanical Troubleshooting:

- Clean and maintain equipment both on and off job sites to ensure they are in optimal working condition.
- Perform minor mechanical troubleshooting on vehicles and equipment, addressing basic repairs when possible.
- Report any major mechanical or safety concerns to management for immediate resolution.

7. Schedule Flexibility and Reliability:

- Available to work during various hours and days as per the event schedule (long days, nights/weekends, sometimes over 40 hours a week)
- Maintain reliable attendance and punctuality to ensure event operations run smoothly without disruption.
- Be prepared for last-minute schedule changes or extended event hours as needed.

8. Team Leadership and Communication:

- Serve as a Team Lead when required, overseeing event setup, operation, and tear-down while coordinating team efforts.
- Communicate effectively with team members, supervisors, and clients to ensure smooth event execution.
- Address any challenges or issues encountered during transportation, setup, or event execution promptly.

9. Training and Skill Development:

- Participate in required training programs, including vehicle operation, forklift use, equipment setup, and safety protocols.
- Continuously improve knowledge and skills related to amusement equipment, driving safety, and event operations.
- Assist in training new team members on proper event procedures and safe equipment handling.

Metrics for Evaluation:

- On-time arrival and safe transport of equipment to event locations.
- Accuracy and efficiency in loading, securing, and unloading equipment.
- Proper completion and documentation of vehicle and equipment inspections.
- Adherence to DOT regulations and maintenance of required licenses/certifications.
- Effective troubleshooting and minimal downtime of equipment due to minor repairs.
- Compliance with safety protocols during driving, setup, and teardown.

- Reliability in attendance, punctuality, and flexibility with schedule changes.
- Feedback from management, team members, and clients on leadership and performance.

Other Stuff You Should Know: At ACP Entertainment, we work cohesively as one team and strive to have a family-type atmosphere. We're also a small business, not some big corporate type company that has ivory tower bosses. We work through tasks and situations together-as a team. We don't call our employees Team Members just as a fancy word term to sound different-it's our culture! We work together to create memorable experiences for our customers and their guests. It's hard work, but also very rewarding.

Our Company Values:

- Safety- We prioritize safety above all else.
- Colossians 3:23- The work we do brings joy to people and joy to our heavenly father.
- Excellence - We are the BEST at what we do.
- Fun - It's in our DNA.
- Team - We are team members, not employees
- Communication - We believe in over-communicating, not under-communicating.
- Integrity- We act with honesty and respect, even when no one is watching.
- Courageous Decisions – We choose confidence over fear in every decision.
- No Gossip - We spread positivity and address concerns directly.
- Self-Employed Mindset – Think and act like an owner.

The Other Stuff: Because our legal advisors say we should have it in our job descriptions.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Language Ability:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Math Ability:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Education/Experience:

Less than one year related experience or training driving trailers and large vehicles.

Certificates and Licenses:

Valid CDL-C/Chauffeur's driver's license

Equipment:

- Forklift trucks
- Off road vehicles
- Hand tools

Knowledge, Skills and Other Abilities:

- Ability to deal with conflict and children
- Time management skills
- Professionalism
- Ability to be energetic, fun, and outgoing
- Ability to work at least three of the four weekends in each month of the April-October operating season

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, use hands, reach with hands and arms, and talk or hear. The employee is frequently required to stand. The employee is occasionally required to sit, climb or balance, stoop, kneel, crouch or crawl, and taste or smell. The employee must frequently lift and/or move up to 100 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outdoor weather conditions, risk of electrical shock, and vibration. The employee is occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, extreme cold (non-weather), extreme heat (non-weather), and work with explosives.

The noise level in the work environment is usually loud.